

Norfolk Children and Young People's Health and Wellbeing Survey 2017

Privacy Notice (Parents)

This survey has been developed by the Schools Health Education Unit (www.sheu.org.uk) in partnership with Norfolk County Council Public Health and the Norfolk Safeguarding Children Board.

The survey will include a range of questions, covering topics such as:

- Home and family
- Bullying
- Drugs* and alcohol
- Healthy lifestyles
- Relationships and sex*
- Leisure

* From Year 9 only

The surveys are anonymous: children will not be asked to give their name, date of birth or address. No one will know what answers your child has given unless he/she wants other people to know.

However, please note that if your child chooses to write his/her name, address or date of birth (or other personal identifying information) anywhere in the survey, then it might be possible for the Schools Health Education Unit or Norfolk County Council to identify individual children. This information will not be disclosed to the school or to anyone else who is not involved in analysing the results of the survey, except where any safeguarding concerns have been raised (see below).

In the event that your child discloses information within the survey that raises concerns about his/her safety, and where other data enables them to be identified, the Schools Health Education Unit will have a duty to pass on this information to the school. The school will follow up any such concerns in line with their existing safeguarding policy.

Children will be asked to give their postcode when completing the survey but they do not have to provide this. Postcode information is useful for showing the places in Norfolk where children have completed the survey. The postcode data may also be mapped to other local population data to demonstrate links between findings from the survey and factors such as deprivation. Postcode and mapping data will not be provided to individual schools and so it should not be possible for individual children to be identified from this data.

The results from the survey will be used by Norfolk County Council and other services in Norfolk (including health commissioners and providers) to develop health and wellbeing support for Norfolk's children. The survey data will also be used by the Schools Health Education Unit and Norfolk County Council to inform future versions of the survey and to compare results from year to year.

The Schools Health Education Unit will provide anonymised reports and statistics to your child's school to help them to understand the needs of their students.

The survey results will not be used for any other purpose and will only be shared with those staff at the Schools Health Education Unit and Norfolk County Council who are involved in analysing and reporting on the findings.

All information collected will be stored securely and any personal identifying information will be deleted after sixteen years from the date of the survey to enable comparison of data with future surveys.

By completing the survey it is assumed that consent for information to be used as set out in this Notice has been given. This Notice also applies to partially completed surveys which will be retained in line with the retention period outlined above. Therefore, if you do not agree with how your child's data will be used, you must advise your child's school that you do not want your child to take part in the survey.